

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE
MEETING MINUTES
February 4, 2016**

A meeting of the Enfield High School Building Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on February 4, 2016.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Virginia Austin, Gina Cekala, Walter Kruzel, Joe Muller, Jim Nasuta, Wendy Osada, George Rypysc, Lynn Scull, Greg Strich, Gina Sullivan, Donna Szewczak, Laura Vella

MEMBERS ABSENT

Doug Maxellon, Tim Neville

ALSO PRESENT

Jim Giuliano, Danielle Judge, Dean Petrucelli

6. **APPROVAL OF MINUTES:**

Motion made by Joe Muller to Approve the Regular Minutes dated January 21, 2016

Seconded by Ginny Austin

Motion passes by a show of hands

Abstained by Jim Nasuta

7. **COMMITTEE GUESTS**

None

8. **ARCHITECTS REPORT**

Dean states there are three outstanding shop drawings and three outstanding RFI's that just came in and none are late. I reported last week that there were user comments that we received from our meeting. Those comments have been formally responded to and returned to George for review and he will submit them. BIM coordination meetings continue on Wednesdays, owner/architect/CM meetings continue on Thursdays. Building official/fire marshal/our group/Gilbane are starting back up. Our next meeting is on February 17th and every two weeks thereafter. The Board of Education presentation occurred two weeks ago, Town Council presentation occurred this past Monday. Greg had asked if we would respond formally to ATP0053, 0055 and 0063.

Greg states he would like them to go into the minutes, so we can pass the memo out.

Dean distributes memo from Silver/Petrucelli & Associates dated February 3, 2016 from Mike Zoto.

Greg states there was one question about the floor under the machine tool.

Dean states that was responded to in the user comments. Our structural engineer went back and recalculated the room to confirm the beams. By calculation he concluded that the beam should only deflect .1 inch. Gilbane subsequently went back into the room and surveyed and determined that the deflection that is occurring in all the beams, all beams have some deflection, was not contributed by the machines. The machine did not add any deflection to that room than what was there prior to the machine placement. So, the deflection in this slab was there prior to placement of the machine.

9. PROGRAM MANAGERS REPORT

Jim states he is getting caught up to speed on a lot of the invoices. I completed the review of HAKS invoice, which will expedite the review of subsequent HAKS invoices now that I understand what their agreement is. I contacted the State today on one outstanding issue which was the sole sourcing of the phone system. There was a letter that was sent by the Town of Enfield back in July, however, the State does not have it. I will follow up with the Superintendent of Schools to get a copy and forward it over to the State. Ed Arum who works with me, will be checking with the State next week to verify receipt of their payment. At the end of this month we will be doing another draw down request. I am working on the cash flow, I have been working on it for quite some time now. It is a complex issue and I am working to get it as accurate as I can. It takes a lot of review of information, specifically Gilbane's schedule as well as what other consultants we have out there and their potential impact to the cash flow.

Randy states we have been working closely and have been in daily contact. He's coming up to speed very well and I am impressed.

10. PROGRAM CONSULTANT REPORT

George states at the last meeting there was a question about the student crossing. I went to see Andy and he has repositioned the SRO officer. On Tuesday we had a Transition Team meeting. The focus was educating Amar with the amount of time that we have when we get back from the move, in other words when the teachers are returning. It's critical that dates be made. Tuesday afternoon I went over to Fermi to address the staff at their faculty meeting. The theme was here I am and you're going to be seeing quite a bit of me. I want to check some of the items that will be coming over. We are going to have a meeting on the 16th with the move people. I wanted to quell a rumor that I heard that "oh, well we're not moving", I told them we are moving. I told them to continue to purge. I told them I was a former staff member and I understand their concerns. There is another meeting with Dr. Schumann on the 23rd.

Wendy asks the difference between the different transition team meetings.

Walter states the transition committee we formed are to get different ideas. We started a committee for the opening ceremony, to get ideas what the Alumni want to do and funnel it down to the Superintendent. The Superintendent's transition team is for getting them ready for the move.

Randy states the meeting Mr. Rypysc was talking about that is on the 23rd is to go over the actual move. We have I.T., Paul Russell, some head custodians, everyone that was involved in the first move. Saying that, I will tell you it was one of the smoothest moves I've been involved in.

Wendy states a lot of people are interested in hearing about the people (staff) aspect as well as the move. I told Tom Sirard it would be nice to hear more of an update on curriculum, staff and so on.

George states Andy and Paul are meeting to get create maps of where the teachers are going. They are working on that.

Ginny asks has the Board of education ever entertained the start date of the school year?

Randy states we are not in any jeopardy of missing the date.

Wendy asks there is always a risk management group. Is anyone looking at what if the building isn't ready? Walter, can you ask if anyone is looking at this?

Walter states the calendar could always be revised.

Randy states we have done that on the construction end of it. Right now, we're ahead. If it comes where it will impact the schedule, we can work 2nd and 3rd shifts, we can work weekends. We are NOT in any jeopardy. We are all professionals, we live this day to day. There are no problems, we are looking really good. The contingency on the construction end has already been thought through. I don't want anyone to imply there are problems because there are no problems.

George states at the meeting I told them we are moving.

11. CMR REPORT

Danielle states building A is in great shape. The roof is substantially complete, we are on the last section right now. Windows on the east side are almost all the way in. On the west side three floors out of four are in. On the third floor we have MEP rough in going in, chilled beams are already in, fire protection lines are all in. Duct work is through the hallway, roof drains are in but not yet tied. We are patching drywall. Electrical rough is substantially complete on the third floor. We are on target for ceilings on the third floor for the first week of March. On the second floor the chilled beams are going in, MEP rough is on-going. They will be plaster patching next week. On the first floor and lower level we are finishing up demo. South stair has been taken down. We will have our A to E tie in as soon as we get to the summer. The north stair demo got started and it will be coming down at the end of this week. On February 8th the crane comes to start putting the columns in for the roofing on the C stair of the back side of the building. When the kids are out on the 12th and 15th they will be putting the steel in for the vestibule on the front of A. In the B building, the gym we are on to finishes. Gym is all painted. Bleachers are coming this week and we'll start assembling those. It will take a couple of weeks. Protection is coming up off the floor and we're going to start gym equipment in there in the next couple of weeks. Overhead inspections are going well and some ceilings are in. C-1 is following along with the A building. We've taken the ceiling out in the old library/media center and we're starting MEP roughing in the next couple of weeks. D-Wing abatement is done. The building is half demoed. Then we will start the PCB abatement, in the soils and getting that material out and putting in footings in the next couple of weeks. We are at 499 safe work days.

12. WORKFORCE DEVELOPMENT REPORT

Jim states we had an OSHA10 class at Fermi a couple of weeks ago with three kids. I am working with John Dague on a couple of things, technical advisory/manufacturing side. It was a good class.

13. COMMUNICATION SUB-COMMITTEE REPORT

Gina Sullivan states there will be a newsletter before Spring break. Some people are asking if the public can take tours.

Randy states once there is a C.O., it is a public building.

Wendy states like an organized tour with specific dates and times.

Greg states East Longmeadow did it on a Saturday.

Dean states typically the ribbon cutting is followed by a tour of the facility when the entire building is done.

14. OLD BUSINESS:

None

15. NEW BUSINESS:

Randy states the following were discussed at the budget sub-committee meeting have been approved and there are some to be tabled.

Motion made by Joe Muller to Approve Silver Petrucelli & Associates Invoice 16-16, dated February 1, 2016, in the amount of \$84,151.55

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Gilbane Building Company Invoice 32, dated January 31, 2016, in the amount of \$2,654,065.71

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Sustainable Engineering Solutions LLC, Invoice 1788, dated January 31, 2016, in the amount of \$3,679.76

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve ECS Invoice 269931, dated January 31, 2016, in the amount of \$1,050.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve Red Thread Invoice 550941, dated January 27, 2016, in the amount of \$16,534.32

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-032, dated December 22, 2015, in the amount of \$9,046.54

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Table HAKS Engineers, P.C., Invoice CT0283-31, dated December 16, 2015, in the amount of \$262.24

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve William B. Meyer, Inc., Invoice COM-1442-15/2, dated December 31, 2015, in the amount of \$440.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve PSI-New England Storage Products Invoice 6698, dated January 4, 2016, in the amount of \$35,913.60

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Add to the Agenda Goosetown Communications Invoice Number 82410, dated January 12, 2016, in the amount of \$1,620.00

Seconded by Ginny Austin

Motion passes by a show of hands

Motion made by Joe Muller to Approve Goosetown Communications Invoice Number 82410, dated January 12, 2016, in the amount of \$1,620.00

Seconded by Gina Sullivan

Motion passes by a show of hands

Motion made by Joe Muller to Approve ATP0121 – Final – Dry Sprinkler at Top of Trash Chute, \$6,991.00

Seconded by Gina Sullivan

Motion passes by a show of hands

16. EXECUTIVE SESSION

None

17. SCHEDULE NEXT MEETING

Motion made by Greg Strich to Cancel the Regular Meeting of February 11, 2016

Seconded by Gina Sullivan

Motion passes by a show of hands

NEXT MEETING WILL BE FEBRUARY 18, 2016

18. COMMITTEE COMMENTS

Liaison Comments:

Gina Cekala states thank you for coming in to do your update.

Donna Szewczak states it's good to be back. I'd like to show support on how the design team and the construction team has a contingency plan to open the building on time. Randy does a good job.

Committee Comments:

George states there was 450 gallons of paint were used to paint the ceiling and walls in the gym.

19. ADJOURNMENT

Motion to Adjourn by Joe Muller
Seconded by Jim Nasuta
Motion passes by a show of hands

Adjourned at 7:05 P.M.